2024 Council Rock Education Foundation Innovative Grant Application

The Council Rock Education Foundation (CREF) seeks to fund innovative projects/programs that elevate educational opportunities for Council Rock School District's (CRSD) students which are not included in the annual CRSD budget. CREF values projects that enhance CRSD curriculum and positively impact students, encouraging a lifelong love of learning.

Applicants must select one grant category below for their proposal:

- Teacher/Classroom Grants
  - Funding for projects/programs at a single CRSD school
  - Maximum: $6,000 per grant
- Districtwide/Collaborative Grants
  - Funding for projects/programs throughout multiple CRSD schools
  - Maximum: $10,000 per grant
- CRSD Alumni Directed Grant
  - Funding projects/programs with a focus on Social Studies which includes civics and government, economics, geography, history, and student interpersonal skills
  - Maximum: up to $5,000 in total for 2024-2025

Proposals are scored on their ability to demonstrate the following:

- Alignment with CRSD and CREF Mission and Goals
- Impact and Significance
- Innovation and Creativity
- Feasibility and Sustainability
- Evidence-Based Practices
- Community Engagement and Collaboration
- Measurable Outcomes and Evaluation
- Equity and Inclusivity
- Capacity of the Applicant
- Scalability and Replicability
- Communication and Transparency
- Compliance and Accountability
- Timeliness

Important Information:

1. Please read through the CREF Grants Guidelines and full application so you have all the needed documents ready to submit.

2. The following items must be uploaded: itemized project budget and signature sheet (this can be downloaded from this application, completed, and then uploaded for final submission).
3. Applications must be completed electronically through the online portal. Hard copies will not be accepted.
4. Incomplete applications and applications without signatures will not be considered.

Additionally, please review the checklist below before submitting your application:

- Schedule a brief meeting with your principal or administrator to review your proposal.
- Schedule a brief meeting with the CRSD Information Technology department to ensure compatibility of project/program equipment, applications, software, etc. if applicable.
- Schedule a brief meeting with the Business office to ensure feasibility of any projects/programs that alter CRSD facilities or require special equipment.
- Budget should not include taxes (CRSD/CREF are tax exempt organizations), or funding for transportation, lodging, and meals.
- Schedule ample time to meet and acquire necessary signatures from principals, curriculum coordinators, Director of IT, and Director of Business Administration.

If you have any questions, please contact CREF at office@creducationfoundation.org

* Indicates required question

1. Email *

_____

Contact Information

Please read through the full application so you are prepared to submit a complete submission. A copy of the hard application can be found at http://creducationfoundation.org/grants/cref-innovative-learning-grant-application/

2. **Main** Applicant's Name *

_____

3. **Main** Applicant's Cell Phone Number *

    _____

4. Location of Employment *

    _____

5. Contributing partners or others involved in applying for this grant, if applicable. Please list names, schools, and emails. (*N/A if applying for a District Wide or Collaborative Grant*.)

    _____

    _____

    _____

    _____

    _____

6. Principal, Curriculum Coordinator or Administrator involved with this grant   * application.

    _____

    _____

    _____

    _____

    _____

7. **Title** of Project/Program *

    _____

8. **Amount** Requesting for Project/Program *

    _____

9. Are you applying for the CRSD Alumni Family Directed Grant - funding   *
    projects/programs with a focus in Civics/Government/Social Studies/History?

    Mark only one oval.

    ( ) Yes

    ( ) No

10. Please provide a brief overview of the project or program you are hoping to   *
    implement should you be awarded the grant. (How would you describe your
    project in 3-5 sentences?)

    _____

    _____

    _____

    _____

    _____

11. The Foundation has my permission to share the **above overview of the**   *
    project/program summary of this project on the CREF website and collateral.

    Mark only one oval.

    ( ) Yes

    ( ) No

    District Wide or Collaborative Applicants ONLY

    A Collaborative Grant benefits two or more schools.
    A District Wide Grant benefits all schools in the CRSD.

    This next section **MUST** be completed if this project is a District Wide or Collaborative grant.
    Additional Applicant Names and Signatures (required for Collaborative Grants)

12. District Wide/Collaborative Grants must include at least one **applicant** name from each participating school plus the principal's name. Please include below.

_____

_____

_____

_____

_____

13. I agree that all collaborative partners/teachers identified above have agreed to this project/program.

Check all that apply.

☐ Yes

Location of Project/Program and Student Benefits

Please tell us where your project will take place and how students will benefit from the project.

14. Where will the project/program take place? Please select all that apply. *

Check all that apply.

- [ ] Council Rock North
- [ ] Council Rock South
- [ ] Holland Middle School
- [ ] Newtown Middle School
- [ ] Churchville ES
- [ ] Goodnoe ES
- [ ] Hillcrest ES
- [ ] Holland ES
- [ ] Maureen M. Welch ES
- [ ] Newtown ES
- [ ] Richboro ES
- [ ] Rolling Hills ES
- [ ] Sol Feinstone ES
- [ ] Wrightstown ES
- [ ] STAR Center
- [ ] Other: _____

15. What grade level (s) benefit from this project/program? (Please select all that apply.) *

Check all that apply.

- [ ] Kindergarten
- [ ] 1st
- [ ] 2nd
- [ ] 3rd
- [ ] 4th
- [ ] 5th
- [ ] 6th
- [ ] 7th
- [ ] 8th
- [ ] 9th
- [ ] 10th
- [ ] 11th
- [ ] 12th
- [ ] Achieve Students

16. Approximately how many students will benefit from your project/program? *

_____

17. **How will the students benefit?**   *

Describe project/program goals and objectives?

- Identify the needs of your classroom/school/district related to the proposed project/program.
- Describe how you believe this project/program addresses those needs.
- Expand on innovative strategies to implement project/program.
-Identify the intended impact on CRSD students and community.

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18. ***FOR COLLABORATIVE GRANT APPLICANTS ONLY: Describe how these project goals are supported through collaborative partners within the school, with other groups such as PTO's, or across the school community. If applicable, describe how this project engages the larger Council Rock community as active participants in the schools.***

_____

_____

_____

_____

Curricular Area

The project/program must adhere to the CRSD curriculum guidelines.

19. What is the main curricular area in which your project will be used? Please choose *
one.

Mark only one oval.

- STEAM
- Science
- Technology/Computer Sciences
- Arts and Humanities (visual arts, music, theater, and dance)
- Engineering
- Mathematics
- Language Arts (reading, writing, speaking, and listening)
- English Language Development (ELD)
- Social Studies (civics and government, economics, geography, and history)
- Physical Education
- Health & Wellness
- Special Education
- Business/Economics
- Counseling
- Career/Vocational Education
- Foreign Language
- Other: _____

20. If applicable, identify secondary areas of the curriculum that the proposed
project/program will impact.

_____

21. Does this project/program comply with the CRSD curriculum guidelines? *

Mark only one oval.

⬭ Yes

⬭ No

22. **Describe how the project/program integrates into the CRSD Curriculum?** *
Please share examples of lessons or activities you can do with this project
demonstrating that it is integrated into the CRSD Curriculum or explain the areas
of the CRSD Curriculum you are enhancing.

_____

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_____

_____

Timeline and Evaluation

The expectation is that the project/program will begin implementation in the 2024-2025
school year. Further the Project/Program must be evaluated to measure it's success.

23. What is your projected timeline for the project/program? Consider the following *
questions when answering.

*When will it begin? When does it end? Is it yearlong, a semester, or a unit of study?
When are evaluation measures implemented? If applicable, when will marketing
initiatives be enacted?*

_____

_____

_____

_____

24. How will you evaluate this project/program and report outcomes? *

Examples: surveys, rubrics, anecdotal notes, tests, participation, questionnaire, portfolio, interviews etc.

_____

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_____

_____

_____

Sharing

Sharing a successful project/program is important to CREF and spreading great ideas across CRSD Community.

25. How will you share your project/program and outcomes with your colleagues, * parents, CREF and the greater CRSD community?

Check all that apply.

- [ ] Staff Meeting
- [ ] Parent/Teacher Conference
- [ ] Grade Level Meeting
- [ ] Newsletter
- [ ] Social media
- [ ] External publications
- [ ] External conferences or workshops
- [ ] Other: _____

Sustainability

CREF values projects/programs that can be sustained over time. How will your proposed grant project continue after the first year you implement it?

26. Will your grant project/program continue after the first year of implementation? *

Mark only one oval.

○ Yes

○ No

27. Does your project/program need continued funding to replenish materials or renew subscriptions? *

Mark only one oval.

○ Yes (If Yes, please answer the next question.)

○ No

28. How do you plan to continue to fund the project if further funding is required.

_____

29. Explain how, if your teaching assignment changed for the next school year, you would be able to transfer your project/program to a colleague and/or use it in a different setting? *

_____

30. Is this a new project/program at CRSD? *

Check all that apply.

☐ Yes

☐ No

☐ Other: _____

31. Has this project received previous funding from CREF? *

Mark only one oval.

○ Yes

○ No

32. If this is not a new project/program at CRSD, how is this proposal an improvement in what exists currently?

_____

_____

_____

_____

_____

Proposed Grant Budget Information

Please itemize all costs associated with the grant request. Please upload any supporting documents such as budget, quotes, invoices, or "screen shots" of online shopping carts. Please note - transportation costs are not covered. Reminder a maximum grant request of $6,000 for single classroom/school and a maximum grant request of $10,000 for district wide.

33.   Itemized Project Budget - please upload *

Grant Application Budget Page

Please itemize all costs associated with the grant request. Upload any supporting documents such as quotes, invoices, or "screen shots" of online shopping carts. **Please note, pricing in the quote should be valid until purchase (typically Fall 2024).**

Important Instructions from the Business Office should your grant application receive funding:
- If you are purchasing a product with a unit cost greater than $1,000, please provide documentation of a minimum of three (3) quotes. Requisitions that do not have this information attached will be rejected. If it is impossible to get quotes because only one vendor provides the product, please document this in the notes of the requisition.
- If you are purchasing an item that is on one of the bid lists, please ensure that the bid number and item number are noted on the requisition form. If it is not included, the requisition will be rejected.
- Please note, taxes, transportation, lodging, and meals will not be funded.
- If you have any questions, please contact the CRSD Business Office directly.

Materials and Supplies	Qty	Amount	Total
Equipment			
Subscriptions and Fees			
Total Cost			

Files submitted:

34. Are there additional components of the project/program to be funded by other sources? (e.g. transportation or food paid by the school's PTO) *

Mark only one oval.

○ Yes

○ No

35. If yes, describe how the additional funds will expand or enhance the scope of the project/program.

_____

36. If you have applied for funding elsewhere please list the name of the organization and the amount requested. Please indicate the outcome of the request if known at this time.

_____

37. If yes, describe how the additional funds will expand or enhance the scope of the project.

_____

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_____

_____

38. Can the project/program be modified if CREF cannot fund the total amount   *
    requested?

    Mark only one oval.

    ○ Yes

    ○ No

39. If your project/program can be modified, how would you change your
    project/program to fit a lesser budget?

    _____

    Signatures of Support

40. Signatures - please save this image, complete, then upload below. *

Grant Application Signature Page

all signatures required unless noted

If more than one building is involved, please have each building administrator sign this page.

Name of Grant Project _____

Applicant(s) Name   Applicant(s) Signature

_____   _____

_____   _____

District Curriculum Coordinator Name   District Curriculum Coordinator Signature

_____   _____

Building Administrator Name   Building Administrator Signature

_____   _____

_____   _____

_____   _____

IT Director Name (if applicable)   IT Director Signature (if applicable)

_____   _____

Dir. of Business Administration Name   Dir. of Business Administration Signature
(if applicable)   (if applicable)

_____   _____

         Date submitted   _____

Files submitted:

Terms of Acceptance of Funds

Upon grant approval, applicant will be asked to submit periodic updates, provide photographs/video/written information of the implementation of the project/program as described in the application, and share project/program completion information and assessment of project outcomes at a quarterly CREF board meeting.

Grant funds will be disbursed after July 1, 2024 for the 2024-2025 school year.

All grant applicants agree to submit a completed interim and final GRANT SUMMARY REPORT before December 31, 2023 and June 30, 2024 respectively. If awarded, these templates will be provided to you.

Funded applicants must identify the Council Rock Education Foundation as the funding source in all written/spoken discussions/promotions and in displays of work related to the funded project.

41. If awarded, I agree to the terms of acceptance of funds. *

Check all that apply.

☐ Yes. I will comply with the terms of acceptance.

42. I understand that by checking this box, I agree to submit my final application to   *
     CREF for review.

Check all that apply.

☐ Yes, this application is final and complete.

All Grant Winners are invited to attend the Grant Winners Reception and Introduction to the Board of School Directors on Thursday, May 16, 2024. Please save the date!

All applicants will be notified by May 3, 2024 as to the status of their application.